

## Record of Decisions of the West Northamptonshire Shadow Executive meeting held on 25<sup>th</sup> August 2020

Item	Subject	Decision	Responsible Officer
04	Minutes of the meeting held on 21 <sup>st</sup> July 2020	RESOLVED: That the Shadow Executive:  Approved the minutes of the meeting held on 21 <sup>st</sup> July 2020.	Paul Hanson
06	Programme Director's Update	RESOLVED: That the Shadow Executive:  a) Noted the high-level programme delivery status; b) Noted the update on change readiness and change champion recruitment; c) Noted the communication and engagement update; d) Noted the contents of the independent recommendations included in the report and; e) Noted and approved the finance monitoring report.  REASONS: The report sets out the progress being made to mobilise the revised programme approach ready for implementation. It includes the finance monitoring report, the approach to change management and an update on the current status of communication completed or underway in relation to the changes to the programme.  ALTERNATIVE OPTIONS: The report is for information only.  CONFLICT OF INTERESTS DECLARED AND DISPENSATIONS GRANTED: None.	Paul Helsby
07	Pensions Administering Authority Information Paper	RESOLVED: That the Shadow Executive:  Selected West Northamptonshire as the Administration Authority (option 3), as detailed in the Options Appraisal attached in Appendix A.  REASONS: The scheme manager for the Northamptonshire Pension Fund, known as the "Administering Authority" is currently Northamptonshire County Council (NCC). When NCC ceases to exist, a new Administration Authority must be selected to perform the critical functions listed in the report.  ALTERNATIVE OPTIONS: Basing the Pensions Service in a different location to the	Martin Henry

		<p>Administration Authority would lead to additional complexities in how the service functions.</p> <p>CONFLICT OF INTERESTS DECLARED AND DISPENSATIONS GRANTED: None.</p>	
08a	Council Tax Harmonisation Task & Finish Group Report	<p>RESOLVED: That the Shadow Executive:</p> <p>Noted the progress made by the Council Tax Harmonisation Task &amp; Finish Group.</p> <p>REASONS: The approach adopted by West Northamptonshire Council in respect of Council Tax Harmonisation and the Local Council Tax Reduction Scheme will be pivotal in determining the total level of resources available for the new Council.</p> <p>ALTERNATIVE OPTIONS: The report is for information only.</p> <p>CONFLICT OF INTERESTS DECLARED AND DISPENSATIONS GRANTED: None.</p>	Martin Henry
08b	Disaggregation Task & Finish Group Report	<p>RESOLVED: That the Shadow Executive:</p> <p>Noted the progress made by the Disaggregation Task &amp; Finish Group.</p> <p>REASONS: The Disaggregation Task and Finish group has completed its work. The output of the Task and Finish group will be an input for the Budget and Medium-Term Financial Plan Task and Finish group to commence their work.</p> <p>ALTERNATIVE OPTIONS: The report is for information only.</p> <p>CONFLICT OF INTERESTS DECLARED AND DISPENSATIONS GRANTED: None.</p>	Martin Henry
08c	Day One Accommodation – West Report	<p>RESOLVED: That the Shadow Executive:</p> <p>Deliberated and agreed that the current working and location agreements are maintained where feasible, safe and legal for Day One as shown in the attached report, under the sections “Recommendation” and “Approach”.</p> <p>REASONS: Adoption of the principles set out in this report will allow the Future Northants</p>	Colette McDade

		<p>Programme to communicate clearly on the principles for Day One Accommodation that will affect staff and elected Members across the West Northamptonshire District and Borough authorities and the County Council.</p> <p>ALTERNATIVE OPTIONS: Exceptions to this may be made where they are essential to the provision of key services to residents, or to maintain alignment with any changes to legislation such as the changeable Covid-19 situation.</p> <p>CONFLICT OF INTERESTS DECLARED AND DISPENSATIONS GRANTED: None.</p>	
08d	Communications and Engagement Task & Finish Group Report	<p>RESOLVED: That the Shadow Executive:</p> <p>a) Noted the three designs as set out at Appendix A to the report;</p> <p>b) Noted that the designs have gone out to staff, trade unions, councillors, partners and the public to seek opinion via an online survey;</p> <p>c) Noted that this feedback will be used to shape and inform any additional work required and will present the final logo to the Shadow Executive for approval in November, and;</p> <p>d) Noted that the Centre for Public Scrutiny have been approached for an additional peer opinion on the designs.</p> <p>REASONS: The report provided an update to the Shadow Executive on the work so far on the visual identity/logos for West Northamptonshire Council. The Communications &amp; Engagement Task &amp; Finish Group has been working graphic design resources produce the options for account accessibility requirements.</p> <p>ALTERNATIVE OPTIONS: Options were set out in the report and will now be subject to public consultation.</p> <p>CONFLICT OF INTERESTS DECLARED AND DISPENSATIONS GRANTED: None.</p>	Rachel Hand
09	West Northamptonshire Unitary Council Draft Blueprint	<p>RESOLVED: That the Shadow Executive:</p> <p>a) Noted the progress made on preparation for the new Unitary Council and approve the Draft</p>	Anna Earnshaw

		<p>Blueprint including how the services are likely to be configured within the new Council, taking into account the arrangements agreed with the Executive with regard Northamptonshire County Council (NCC) Services and aggregation of District and Borough Services;</p> <p>b) Noted the aspirations and opportunities set out in the papers as a result of bringing services together and the underpinning capabilities being progressed in relation to our digital transformation as well as consider future aspirations for the People and Place of West Northamptonshire;</p> <p>c) Endorsed the wider engagement programme as set out in section report with all Members and stakeholders on the content of the blueprint and more detailed work that sits below the summary presented today, in order to understand the service plans for day 1;</p> <p>d) Agreed to receive feedback on the draft Blueprint from employees, all Members and trade unions at a future meeting (to help shape the final agreed approach) following the recent commencement of the Union and Staff engagement, and;</p> <p>e) Recommended to the West Northamptonshire Shadow Authority that they adopt the Draft Blueprint.</p> <p>REASONS: The report set out the draft blueprint for how service areas within the West Northamptonshire Unitary may be organised at vesting day, as well as an overview of some key areas, plans to ensure a safe transfer and aspects of service improvement. This work is a requirement of the Structural Change Order.</p> <p>ALTERNATIVE OPTIONS: There are no policy implications of the Draft Blueprint although they may help inform future plans as political priorities are set.</p> <p>CONFLICT OF INTERESTS DECLARED AND DISPENSATIONS GRANTED: None.</p>	
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